**Date:** April 25, 2023

**Present:** Kim Varieur (K), Nicole Levy (1), Dana Gaines (2), Paige Warner (4), Jennifer Lee (5), Angela Stephens (TA), Carolyn Lepore (Support Staff), Eileen Palamountain (Special Area), Janet Kamenick (Parent), Jessica Henning (Parent), Laura Gaddy (Admin.), Harvey Bagshaw (Admin.)

**Absent:** Liz Strauch (3), Amy Parker (Parent)

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| **TOPIC** | **PRESENTER** | **NOTES** |
| Welcome | Varieur |  |
| Staff Concerns | Varieur | Cafeteria cleanliness is an issue. The tables and floors are not getting cleaned. We are without a cafeteria manager and cafeteria cleanliness is an area of concern that is being addressed. We need to find the disconnect between duties, classes, cafeteria and after school responsibilities. We will follow up with all parties involved to bring awareness to this issue.  Morning meeting suggestion: eating over the table and cleaning up after ourselves  School identity: Could we integrate more global activities, club activity, STEAM ideas through Specials on Early Release days? It was suggested that K-1 get a half day, then 2-3 and then 4-5. Assistants can help with lunch delivery. Parents suggested having parents volunteer for lunch duty. This idea will be shared with the PTO.  First: No concerns  Second: No concerns  Fourth: No concerns  Fifth: No concerns  EC: No concerns  Specials: No concerns  Assistants: No concerns |
| Admin Updates | Laura Gaddy | A schedule survey has been sent out to PLCs. The goal is for next year’s schedule to be set before summer.  EOG dates were shared.  Kindergarten promotion ceremonies will be June 7th.  5th grade promotion ceremonies and EOY information will be sent out to parents.  NEXT MEETING: May 24, 2023 |